

**DAVISVILLE FAMILY PRACTICE**  
**1881 YONGE ST. SUITE 600**  
**TORONTO, ONTARIO, M4S 3C4**

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Dear Patient,

Dec 19, 2023

Apologies for the slight delay in sending this year's annual fee letter for uninsured medical services.

As your family doctors, we are committed to helping you with all of your health care needs. As you know, the Ontario Health Insurance Plan (OHIP) pays for most of your medical visits to our office. However, an increasing number of medical procedures and most administrative services are NOT covered by OHIP. These services require significant time and resources to administer.

For our patients who use these uninsured services, there are two ways by which you may wish to address these fees:

- a. Pay for each individual service at the time the service is provided.
- b. Pay an Annual Block Fee to cover most of these uninsured services for a one year period. Coverage will be from: **January 1, 2024 to December 31, 2024.**

The Annual Block Fees are: **\$140 – for an individual**  
**\$260 – for a couple**  
**\$290 – for a family**  
**\$110 – for a senior**  
**\$190 – for a senior couple**

Please see the accompanying list of services covered by the Annual Block Fee. If you are financially unable to pay for an uninsured service, but require it, please discuss this with your doctor as we recognize that there are sometimes special circumstances.

We would like to touch on the issue of **prescriptions renewals by phone or fax**. Each time a prescription request is made by phone or fax without an office visit, (virtual or in person), the following occurs: the patient's chart needs to be accessed and reviewed by a physician, proper documentation needs to be made and there needs to be a communication between the physician and the pharmacy. Understandably, this takes time and resources. Please make sure you allow several days' notice when requesting a prescription renewal by phone or fax. If you sign up for the Annual Block Fee, this service will be covered by the fee. Otherwise, there will be a charge for each prescription request made in this manner. This charge will also apply to any auto-faxed requests generated by your pharmacy. Please speak to your pharmacist should you wish to opt out of auto-fax renewals to avoid unwanted charges.

If you do not participate in the Block Fee Program there will be a \$30.00 charge for prescription renewal requests by a pharmacy, phone or fax. As much as possible, we try to provide you with repeat prescriptions to last you until your next visit. When you are running low on your medications, it is time to book your next appointment. We have a very busy office so please make sure you call for an appointment at least a month before your prescription runs out.

Should you choose to submit payment for the Annual Block Fee, there are 4 options:

- a. Online - [www.doctorservices.ca/online-payment](http://www.doctorservices.ca/online-payment)
- b. By mail – you may mail payment in the enclosed pre-paid return envelope
- c. By telephone – via Doctors Services at **416-447-3666 or 1-866-423-8267**
- d. In person at the office

Please be advised that we are using a company called Doctors Services to administer this plan. Any questions or issues regarding the Annual Block Fee should be directed to them by phone at: **416-447-3666 or 1-866-423-8267**. If we have missed or included family members who are no longer patients at the office; if we have addressed this from the wrong family physician; or if we do not have the correct contact information, please let us know.

Best wishes and sincerely yours,  
The Doctors of Davisville Family Practice

## Uninsured Services Fee Guide

<b>UNINSURED SERVICES <u>COVERED</u> BY THE ANNUAL FEE</b>	<b>Fee</b>	<b>UNINSURED SERVICES <u>COVERED</u> BY THE ANNUAL FEE CONTINUED</b>	<b>Fee</b>
Prescription Renewals by Fax or Phone (emergency short-term refills at Doctor's discretion only)	\$30		
Adoption Forms	\$50	Private Insurance Forms	\$50 - \$300
Back-to-Work Notes	\$30	Referral Note for Chiropractor, Physiotherapy	\$30
Certificate of Medical Status	\$30	School/Camp Forms	\$30
Citizenship and Immigration Report	\$135	Sick Notes	\$30
Consultation on your behalf with allied health professional	\$50+	TB Skin Test	\$45 to \$65
Day Care Notes	\$30	Third-party Physical Examination ( 50% covered)	\$125
Death Certificate for Life Insurance	\$50	Volunteer Forms	\$30
Disability CPP Medical Report Form	\$85	Weight Loss Commercial Program Forms	\$30
Disability Federal Tax Credit	\$40	Other forms not covered by OHIP	\$35 - \$150
Disability/Maternity EIC Cert. INS2019	\$30	Auto Accident insurance form (when not funded by insurance company)	\$110
Disability Insurance Form OCF-3	\$135	Travel Cancellation Form	\$35
Driver's Medical Examination Form 50% of	\$85		
Driver's Physical 50% of	\$135	<b><u>UNINSURED SERVICES <i>NOT</i> COVERED BY THE ANNUAL FEE</u></b>	
Faxing and Photocopying \$1 per page			
Fitness Club Forms	\$35	Cosmetic Minor Surgical Procedures	\$30
Foster parent CAS Application Form	\$50	Disability Report/Insurance Forms	OMA rates
Immunization Records Replacements	\$30	Immunizations not covered by OHIP	\$150+
Letters on behalf of patient	\$30 - \$200	Legal Reports	OMA rates
Jury Duty Note	\$30	Missed Medical Appointments	\$35 - \$135
Lost Referrals or Prescriptions	\$30	Missed Counselling Appointments	\$250 - \$275
Medical Dressings (not including cost of dressings)	\$30	Transfer of Medical Records	OMA rates
Notes for insurance coverage of Massage Therapy, Physiotherapy, Acupuncture	\$30	Ear Syringing	\$30
Notes for Compression Stockings/Orthotics	\$30	Travel Medicine and Travel Immunization	OMA rates
Pre-employment Certificate of Fitness	\$35		

*\*If you do not participate in the Block Fee Program there will be a \$25.00 charge for prescription renewal requests by a pharmacy, phone or fax. As much as possible, we try to provide you with repeat prescriptions to last you until your next visit. When you are running low on your medication, it is time to book your next appointment. We have a very busy office so please make sure you call for an appointment at least a month before your prescription runs out.*

Please note that we are using the services of a company called "Doctors Services" for the preparation, mailing and receipts for the Annual Fee for Uninsured Service. For any questions regarding your payment or the Annual fee please contact them directly at: **1-866-423-8267**.

Payment can be made online at <https://www.doctorservices.ca/online-payment> or by phone at 1-866-423-8267 or by completing the payment form following and sending the payment to :

Doctors Services Group  
PO BOX 126 Station R,  
Toronto, ONT, M4G 3Z3

For further details regarding Annual/ Block Fees :

<https://www.cpso.on.ca/Physicians/Policies-Guidance/Policies/Uninsured-Services-Billing-and-Block-Fees>

Patient Name	Primary Health Care Provider	Patient Name	Primary Health Care Provider

### DAVISVILLE FAMILY PRACTICE BLOCK FEE REGISTRATION

**Option A -**

I enclose annual fee

**Coverage is from: January 1st, 2024 - December 31st, 2024**

Cheque [  ]      Credit Card [  ]

**Please accept my payment for the Annual Coverage Program.**

\*Please note that it is your right to rescind the decision to pay annual fees within a week of your original decision (in which case you will be required to pay for services as provided).

**DEADLINE FOR PAYMENT: ASAP**

I am requesting coverage as a:

- [  ] Individual \$140.00
- [  ] Senior (age 65 and over) \$110.00
- [  ] Senior Couple (age 65 and over) \$190.00
- [  ] Couple \$260.00
- [  ] Family\* \$290.00

**\*(includes children to age 18 and/or full time students )**

*Cheques should be made payable to: **Davisville Family Practice***

**Credit Card Details**

Name on Credit Card \_\_\_\_\_

Card # \_\_\_\_\_

Expiry Date \_\_\_\_\_

Signature \_\_\_\_\_

[  ] **Option B** – I wish to pay for individual services when rendered